



Application for Employment

We are an Equal Opportunity Agency and do not discriminate on the basis of age, race, sex, sexual orientation, creed, color, national origin, ancestry, marital status, disability or any other characteristic protected by law. All placement related decisions are based solely on relevant criteria including experience and suitability. Completion of application does not guarantee placement/ employment.

PERSONAL INFORMATION (Please print)

Last Name: _____ First Name: _____ Middle Initial: _____

Street Address: _____ Apt #: _____ City: _____ State: _____ Zip Code: _____

Telephone number(s): (Home) _____ (Cell) _____ Email Address: _____

Desired Salary: _____ How did you hear about us: _____

Are you authorized to work in the US? (Circle) **YES NO**
 If you are under 18 (Circle) **YES NO**

EMPLOYMENT DESIRED

Position(s) applied for: _____

Specify hours available for each day of the week:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AM							
PM							

Type of employment desired: Full Time Part Time Temporary

Please list towns willing to travel to: _____

Do you have a current Drivers License No Yes Are you willing to drive your client if needed No Yes

Do you speak any foreign languages? No Yes If yes, which? _____

Any allergies to pets? No Yes If yes, which? _____

EDUCATIONAL BACKGROUND	Name and Address of School	Circle Last Years Completed	Did You Graduate	Subjects Studied and Degrees Received
High School		1 2 3 4	<input type="checkbox"/> No <input type="checkbox"/> Yes	
College		1 2 3 4	<input type="checkbox"/> No <input type="checkbox"/> Yes	
Post College		1 2 3 4	<input type="checkbox"/> No <input type="checkbox"/> Yes	
Additional Certificate Programs or Training Schools		1 2 3 4	<input type="checkbox"/> No <input type="checkbox"/> Yes	

List skills relevant to the position applied for: _____

REFERENCES:

Please provide past and present employers who can speak to your character, and experience related to the position you are applying for.

Date Worked	Employer Name / Phone	Describe Work- <i>Include ages of children cared for and what you did.</i>
/ / to / /		
/ / to / /		
/ / to / /		
/ / to / /		

I understand and agree that:

- The information that I have provided on this application is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, can be justification for refusal of employment.
- I give the agency/ employer the right to contact and obtain information from all references, employers, and educational institutions and to otherwise verify the accuracy of the information contained in this application.
- If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the agency, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.

I represent that I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant: _____

Date: _____